**Volunteer Agreement**

Before coming to the lab:

* Use the [CARIS visitor calendar](https://calendar.google.com/calendar?cid=ZDRyNWxscjc5amN0ZDNsN3VuNGJkcHVzMDRAZ3JvdXAuY2FsZW5kYXIuZ29vZ2xlLmNvbQ) to indicate when (day/time) they will be in the lab
* Indicating the expected noise level (e.g., moderate, high: using the vacuum)

While in the lab:

* Keeping noise at a reasonable level (e.g., avoiding long-distance conversations!)
* Considering whether they have to stay in the lab for the task being done (group discussions?)
* Avoid having long phone calls

Before leaving the lab:

* Making sure not leaving personal items (e.g., coffee cups)
* Re-organizing the spaces used by the team (putting tools, equipment, chairs back in place)
* Clean up any space you have used